Library website: https://www.bolton.ac.uk/library/

**Library resources**

The Library provides access to print and electronic books, journal and newspaper articles, theses and other academic material in print and electronic format.

**Reading Lists Online - Recommended module resources**

RLO is an online reading list service that allows you to access module reading lists via your Moodle courses or via the Library Quick Links menu as shown above. Reading Lists Online allows you to:

- Access e-resources such as eBooks, ejournals and databases direct from the list
- Link direct to the Library catalogue for availability and location of print titles
- Access Google Preview for print titles if available

For further information have a look at the video or cribsheet on the RLO guide:

http://libguides.bolton.ac.uk/readinglistsonline

**Discover@Bolton - Researching a topic**

Discover@Bolton is a service that allows you to search for print and electronic resources such as books, journal articles and other sources at once via a single interface. Electronic resources are accessible via Discover@Bolton, click on a resource title, then enter your university username and password into the University of Bolton’s **Electronic Resources Login.**
Discover@Bolton - Books/eBooks.
If you search for a topic, you will see a list of resources, to view book records only select Book/ebook from the menus on the left of the screen. For further information about a print title click Check Availability and you will be taken through to the catalogue record which shows where you can find it on the Library shelves or make a reservation if all copies are out on loan. To refine your results to ebooks only, click on Full Text Online. You may need to enter your username and password at this point. For help using ebooks, see the Ebooks guide: http://libguides.bolton.ac.uk/ebooks

Discover@Bolton - Journal articles.
Journal articles provide information on the latest academic research. Most are available in electronic format. The library subscribes to individual journal titles and access to large journal databases (collections) such as ProQuest Central and Scopus. However, Discover@bolton enables you to search all available content simultaneously. To carry out effective research you should do several searches trying different keywords. Use the relevant study guides and LEAP Online for help on constructing effective searches.

Law Databases
LexisLibrary and Westlaw are the two main databases for the legal profession. They include information on cases, legislation, commentary and legal journals. Note that the content of these two databases is not included in Discover@Bolton. See the database user guide and guides in the library for further information. HeinOnline is a law journal database and contains the full text of many legal journals, this resource is included in Discover@Bolton.

Law subject guide
Access via Subject Guides from the Quick Links menu. On your subject guide you will see the link for Discover@bolton and a list of individual databases and Internet resources. You will also find links to relevant help guides and contact details for your Subject librarian.

LEAP Online - Study Skills
LEAP Online (formerly BISSTO) supports the student Learning Excellence Achievement Pathway and provides online tutorials for academic skills such as finding appropriate information for assignments, writing essays or reports, right through to writing a dissertation.

Further support and information:
For general help during staffed hours, please speak to a member of staff at the Help Desk. For specialist help during office hours, tel. 01204 903232 or email subjecthelp@bolton.ac.uk

Subject Librarian: Mary Barden. Tel. 01204 903547 email m.e.barden@bolton.ac.uk